

Walden Academy, Inc.
Board of Directors' Meeting Minutes

September 11, 2012 - 5:30 PM

1. Call to Order and Attendance

The meeting was called to order Kelly Lawler at 5:30 PM.

The following Members were present, constituting a quorum of the Board: Kelly Lawler, Merrilee Vanderwaal, Zueit Whitney, Susan Thurman, Leah Montz, Mary Holzapfel

2. Review & Approval of Agenda (5:31 PM)

Motion: Lawler moved to strike item 6b from the agenda.

Second: Vanderwaal

Vote: The motion carried unanimously.

Motion: Vanderwaal moved to approve the agenda as amended.

Second: Holzapfel

Vote: The motion carried unanimously.

3. Public Comments

None.

4. Consent Agenda (5:32 PM)

a. Approval of Meeting Minutes: August 14, August 29

b. Approval of Check Register: August 2012

Motion: Lawler moved to table the approval of the August 29 minutes.

Second: Vanderwaal

Vote: The motion carried unanimously.

Motion: Vanderwaal moved to approve the consent agenda as amended.

Second: Lawler

Vote: The motion carried unanimously.

5. Administrator Reports

a. Director's Report (5:35 PM)

Benz gave the director's report.

b. Financial Update (5:42 PM)

Jennie Bartkowiak of EdTec provided the financial update to the board.

c. CFO Report (5:48 PM)

Vanderwaal and Lawler spoke about options to help with cash flow issues.

6. Information & Action Items (5:52 PM)

a. Approval of Unaudited Actuals

Motion: Vanderwaal moved to approve the unaudited actuals.

Second: Whitney

Vote: The motion carried unanimously.

b. ~~Literacy Circle Follow-up: *Secret Life of Bees*~~

c. Science Update (5:54 PM)

Ms. Shannon provided an update.

d. Field Trips (6:04 PM)

- Tefs - Chico Nature Center, October 10, 2012
- Provost - Farm Days, September 19, 2012
- Provost/Shannon - Shasta Caverns, October 16, 2012
- Montz/Maben - Willows Library, September 26, 2012
- Montz/Maben - TJ Farms Pumpkin Patch, October 17, 2012
- Montz/Maben - Round Table Pizza, November 14, 2012
- Montz/Maben - Sacramento National Wildlife, December 19, 2012
- Montz/Maben - Erth's Dinosaur Petting Zoo & Caper Acres, January 13, 2013
- Montz/Maben - Sani Food, March 20, 2013
- Montz/Maben - Durham Worm Farm, May 15, 2013

Motion: Lawler moved to approve all field trips as requested.

Second: Thurman

Vote: The motion carried unanimously.

e. PTGCC Grant Request (6:09 PM)

- Field Trip Budget: \$2,325
- Science Assemblies Budget: \$2,500
- Spirit Committee Budget: \$1,000
- Science Fair: \$350
- Student Council Budget: \$250
- Total: **\$6,425.00**

Motion: Lawler moved to approve the PTGCC Grant request in the amount of \$6,425.00.

Second: Whitney

Motion: Vanderwaal moved to amend the original motion to add \$500.00 to the total grant request for the School Director's contingency fund.

Second: Lawler

Vote: The motion carried unanimously.

f. Science Lab Committee (6:13 PM)

Motion: Lawler moved to establish a school community committee to research science lab options, and have Mrs. Benz seek out volunteers. Committee will report back to board with three proposals at the December 12 meeting.

Second: Vanderwaal

Vote: The motion carried unanimously.

g. Library Committee (6:14 PM)

Motion: Lawler moved to establish a school community committee to research library options, both classroom library and schoolwide options, and have Mrs. Benz seek out volunteers. Committee will report back to board with three proposals at the December 12 meeting.

Second: Vanderwaal

Vote: The motion carried unanimously.

h. Facilities Committee & Prop 39 (6:15 PM)

Motion: Lawler moved to instruct Lawler and Benz to review and come up with an analysis of the need for a Prop 39 request to WUSD, with a report back to the board at the October 9 meeting.

Second: Whitney

Vote: The motion carried unanimously.

Motion: Lawler moved to establish a school community committee to research and review long-term facilities options, and have Mrs. Benz seek out volunteers. Committee will report back to board at the December 12 meeting with a progress report.

Second: Whitney

Vote: The motion carried unanimously.

i. Volunteer Update & Thank You (6:18 PM)

Lawler thanked those who had helped the past few weeks and months to get the school ready for the new year.

j. STAR Report (6:20 PM)

Lawler reported on STAR testing.

7. Closed Session (6:22 PM)

- a. Section 54957: PUBLIC EMPLOYMENT: Janitorial Substitute
- b. Section 54957: PUBLIC EMPLOYMENT: Administrative Position #2
- c. Section 54957: PUBLIC EMPLOYMENT: Instructional Aide Substitute

8. Report Out of Closed Session on Any Action Taken (6:29 PM)

Lawler reported the following: Guadalupe Chavez was appointed unanimously as the janitorial substitute; Yvette Garcia was appointed unanimously to the Administrative Position #2; Landry Otterson was unanimously appointed to the Instructional Aide Substitute position.

9. Board Member Reports/Comments

Announcement - Town Hall, September 27th

Thurman spoke about the upcoming board opening and nomination process.

10. Next Meeting Date

October 9, 2012

11. Adjournment (6:32 PM)

Motion: Whitney moved to adjourn the meeting.

Second: Holzapfel

Vote: The motion carried unanimously.